



Coxheath Primary School

Mrs Sarah Holman
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Tuesday 30th October 2018

Dear Parents / Carers,

Re: Booking Extended Services at Coxheath Primary School

I am writing to confirm the arrangements for parents who wish to book places at the School's Breakfast Club or After School Club. From January 2019, parents will have the choice of using Harlequin or the School for their childcare needs and if you are keen to find out more about Harlequin, please follow the link on our website or contact them directly.

A booking form is attached to this letter and this will need to be completed and returned to the school office prior to a child attending either of the school services. This booking form will also be made available on our website. Places can be paid for in cash or by cheque made payable to 'Coxheath Primary School'. We are currently exploring online payment systems and hope to be able to offer this facility later on during the academic year.

I would like to take this opportunity to thank you for your cooperation during the consultation regarding extended services at Coxheath Primary School. We have listened carefully to your feedback and responded with integrity to your views.

Thank you for your ongoing support. Should you have any questions regarding booking places please do contact the school office.

Kind regards,

Darren Webb
Executive Headteacher
